



The Center for Education and Professional Development (CEPD) at Stanford Health Care is pleased to announce the implementation of a new CE (Continuing Education) event management system, CloudCME. CloudCME provides a cloud-based software-as-a-service (SaaS) application for managing all aspects of the continuing education (CE) department in leading academic medical centers and acute care hospitals, including CEPD. CloudCME is anticipated to go live on January 21, 2020.

BENEFITS OF THIS CHANGE:

- **Course Participants:** ease of use; real time credits recorded, obtain transcripts, complete evaluations. Eliminate need for links and passwords to access course materials for live CE courses.
- **Mobile Friendly:** app for both iPhone and Android devices to be launched in early 2020. Features: view activity syllabi/presentation content, record attendance, complete evaluations and view transcripts.
- **CEPD:** ability to automate and streamline operations, eliminating manual processes while providing an enhanced experience for end users.
- **SID Login:** ease of signing in with employee SID for SHC, Valley Care and UHA employees on the SHC network. While away from the SHC network, employees will continue to sign in with their SID with Duo secure authentication. LPCH employees will not be using SID login at this time and are encouraged to use their work email to login.

WHAT TO EXPECT:

- **Required mandatory classes**, i.e. ACLS and BLS at no cost to SHC, Valley Care and UHA employees. Managers will no longer be required to send email approvals to regular scheduled ACLS and BLS courses. LPCH and SOM employees will need to go through the standard reimbursement process for completing outside ACLS and BLS courses. Charge Nurse and Preceptor Program will continue to be no cost to SHC, Valley Care, UHA and LPCH employees.
- **Educational Assistance Funds (TOF) no longer an option at checkout for elective courses.** SHC employees will complete the standard reimbursement process in HostedHR after completing the course (similar process to courses taken outside SHC).
- **New Lower Prices:** We've dropped our prices for elective courses.
- **Registration and CE Credit Courses:** Registration for all courses, both internal CE classes and CEPD classes, will now be simplified through one system, CloudCME. All courses will receive ANCC and CA BRN contact hours, except for Life Support classes at this time.

IMPORTANT CHANGE REQUIRING ACTION!

Print Your CE Certificate(s) in current system, iPlan by May 15, 2020.
See the back of this flyer for details and instructions.

Due to limitations of our current system, iPlan, we are not able to transfer copies of your current CE certificates to CloudCME. We **strongly recommend** printing your CE certificates from iPlan to keep for your records. Your CloudCME transcript will include previously attended courses currently housed on iPlan (only title of course and date attended will be reflected).

How to Print CE Certificate(s) iPlan

Certificates are populated as a web page for printing. If you have Adobe Acrobat on your device, you can convert the webpage to a PDF to save on your device. If you are using an SHC device and need assistance with this step, please call SHC Digital Solutions Help Desk at (650) 723-3333.

1. Go to www.cecenter.stanfordhospital.org
2. Click on the link 'Print CE Certificate'
3. Login to your account



SHC/LPCH EMPLOYEE



RETURNING
CUSTOMER

4. Click on 'My Courses' link



Home

Search

My Courses

5. Find the courses with a green 'Print CE Certificate' and click to print



Print
Certificate

Print your certificate(s) by May 15, 2020.