

This form is intended for use by facilities outside of Stanford (including UHA locations). If your facility has not previously submitted COVID-19 testing to Stanford, BEFORE sending samples, please complete the following:

[COVID-19 - Lab Intake Form](#)

Patient Information

Patient Name (Last)	(First)	Date Of Birth
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Referring Facility MRN	Sex M <input type="radio"/> F <input type="radio"/>	Patient's Phone Number ()
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Patient Address	City	State	Zip Code
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BILL TO:

PPO
 HMO
 Client
 Medicare
 Outpatient
 Inpatient

Insurance Info: Attach a copy of front & back of Insurance card or face sheet. Technical (lab) and professional (M.D.) charges are billed separately.

Requesting Facility

Facility Name & Address

Phone No. _____ **Fax No.** _____

For Lab Use Only

REQUIRED INFORMATION **ICD Code(s) -**

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Requesting Physician

Physician Name

Physician NPI #:	Submitter ID:
M.D. Phone No (for reporting positive results)	Fax No (for reporting all results)

Physician Signature - REQUIRED	Date & Time

COPIES TO: _____
(Name & Address, Fax & Phone)

TESTING & SAMPLE INFORMATION:

COVID-19 Molecular PCR Test (LABSARSCOV2)

SOURCE & TYPE:

Nasopharyngeal Swab
 Oropharyngeal Swab
 Bronchoalveolar Lavage (BAL) fluid (1 mL) in sterile container
 Other _____

COVID-19 Antibody IgG (LABCOV2IGG)
COVID-19 Antibody IgM (LABCOV2IGM)

SOURCE & TYPE:

Plasma in a mint-top tube (lithium heparin, gel or no-gel tube)

- *Required Volume (adult): 2 mL plasma*
- *Minimum Volume (pediatric): 1 mL plasma*

Note: only 1 tube required if both IgG and IgM are ordered

Sample Collection Date	Time

Sample Collection Date	Time

PCR SAMPLE COLLECTION & HANDLING GUIDELINES

- Use flocked swabs
- Other swabs are acceptable* EXCEPTIONS: Do not use calcium alginate swabs or swabs with wooden shafts, as they may contain substances that inactivate some viruses and inhibit PCR testing
- Place swab immediately into tube containing 2-3 ml of viral transport media (preferred), universal transport media, or buffered saline.*

SEROLOGY SAMPLE COLLECTION & HANDLING GUIDELINES

- Plasma is stable at 2-8°C for up to 3 days.
- All samples must be centrifuged within 6 hours of collection.
- If sending whole blood, refrigerated (2-8°C) samples must be received within 3 hours of collection. Please expedite delivery to Stanford.

SPECIMEN DELIVERY

Stanford Health Care Clinical Laboratories
3375 Hillview Avenue
Palo Alto, CA 94304

Sample(s) must be hand delivered to Front Desk Security by facility's courier services. No patient specimen drop-offs are allowed.

SPECIMENS ACCEPTED 24/7

NOTE: This guidance covers testing performed at the Stanford Virology Lab for SARS CoV-2 PCR and is only intended for FACILITIES OUTSIDE OF STANFORD (including UHA). **If your facility has not previously submitted COVID-19 testing to Stanford, BEFORE sending samples, please complete the Lab Intake Form.**

[COVID-19 Lab Intake Form.](#)

SPECIMEN COLLECTION INSTRUCTIONS FOR COVID-19 MOLECULAR PCR TESTING

Upper Respiratory Swab Specimens

Preferred Source: Nasopharyngeal (NP) swab

Acceptable Source:

- Oropharyngeal swab - best if ordered with NP swab (place both swabs in 1 tube)
- Nasal swab or mid-turbinate nasal swab (consider for patients with contraindication or concern with obtaining NP swab)

Upper Respiratory Collection Guidelines

- *Use flocked swab (preferred) for collection.*
- *Other swabs acceptable* Exceptions: Do not use calcium alginate swabs or swabs with wooden shafts as they may contain substances that inactivate some viruses and inhibit PCR testing.*
- *Place swab immediately into tube containing 2-3 ml of viral (preferred) or universal transport medium; saline can be used if necessary**

*<https://www.fda.gov/medical-devices/emergency-situations-medical-devices/faqs-diagnostic-testing-sars-cov-2>



Lower Respiratory Tract Specimen

Acceptable Source: 1 mL Bronchoalveolar Lavage (BAL) fluid. Submit in sterile container.

Check CDC guidelines for testing (LINK): <https://www.cdc.gov/coronavirus/2019-ncov/lab/guidelines-clinical-specimens.html>

HANDLING AND TRANSPORT INSTRUCTIONS

Specimen Handling

- Specimen is stable for 72 hours
- Specimen must be kept at 2-8°C (refrigerated/cool) or frozen
- Specimen must be labeled with two patient identifiers
- Complete requisition, available here: [Requisition Form »](#)
- Form and specimen must be placed in a biohazard bag

Deliver Specimens to:

Stanford Health Care Clinical Laboratories
3375 Hillview Avenue
Palo Alto, CA 94304

Hours: 24 hours per day, 7 days per week

Sample(s) must be hand delivered to Front Desk Security by facility's courier services. No patient specimen drop-offs are allowed.

RESULTS & REPORTING

- Positive results will be called to Physician Phone Number on requisition. Only positive results will be called.
- Negative and positive result reports will be sent to Report Fax Number on requisition.
- Report results to patient according to your organization's policy.
- Ordering physician is responsible for reporting positive results to your facility's Infection Control who is responsible for reporting to the appropriate public health officials.

NOTE: This guidance covers testing performed at the Stanford Chemistry Clinical Lab for Blood Serology COVID-19 Antibody IgG and IgM and is only intended for FACILITIES OUTSIDE OF STANFORD (including UHA). **If your facility has not previously submitted COVID-19 testing to Stanford, BEFORE sending samples, please complete the following:** [COVID-19 Lab Intake Form](#)

SPECIMEN COLLECTION INSTRUCTIONS FOR COVID-19 Antibody IgG, IgM TESTING

Specimen Type: Blood Plasma

Blood Collection Tube Type: Mint-top tube (lithium heparin, gel or no-gel tube)

Required Volume (adult): 2 mL plasma

Minimum Volume (pediatric): 1 mL plasma

Blood Collection Guidelines

- All samples must be centrifuged within 6 hours of collection.
- If sending plasma, specimen is stable at 2-8°C for up to 3 days.
- If sending whole blood, samples must be received within 3 hours of collection.

HANDLING AND TRANSPORT INSTRUCTIONS

Specimen Handling:

- Specimen must be kept at 2-8°C.
- Specimen must be labeled with two patient identifiers
- Complete requisition, available here: [Requisition Form »](#)
- Form and specimen must be placed in a biohazard bag

Deliver Specimens to:

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Palo Alto, CA 94304

Hours: 24 hours per day, 7 days per week

Sample(s) must be hand delivered to Front Desk Security by facility's courier services. No patient specimen drop-offs are allowed.

RESULTS & REPORTING

- Negative and positive result reports will be sent to Report Fax Number on requisition.
- Report results to patient according to your organization's policy.
- Please provide a copy of [Stanford Health Care COVID-19 Antibody Results Guidance](#) to every

FDA Disclaimer:

- This test has been validated and developed by Stanford Clinical Lab. The FDA has been notified.
- This test has not been reviewed nor approved by the FDA.
- Negative result does not rule out SARS-CoV-2 infection.
- Follow-up testing with a molecular diagnostic test should be considered to rule out infection.
- This antibody test result should not be used as the sole basis to diagnose or exclude SARS-CoV-2 infection or to inform infection status.
- Positive result may be due to past or present infection with non-SARS-CoV-2 coronavirus strains, such as coronavirus HKU1, NL63, OC43, or 229E

Resources

CDC guidelines: <https://www.cdc.gov/coronavirus/2019-ncov/lab/guidelines-clinical-specimens.html>

FDA FAQs: <https://www.fda.gov/medical-devices/emergency-situations-medical-devices/faqs-diagnostic-testing-sars-cov-2>

What You Need to Know About the Results of Your COVID-19 Antibody Blood Test

Thank you for agreeing to take an antibody blood test for the COVID-19 virus. These tests may make it possible for scientists to discover ways to manage the spread of the virus.

This is a sensitive test for antibodies in your blood that fight the COVID-19 virus. The test was developed by laboratory experts. It is important for you to understand, though, that it is a new test and a new virus, so we are still learning more about what the results mean.

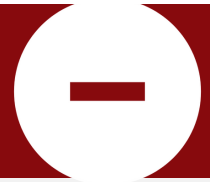
If you had a positive result on a COVID-19 blood antibody test:



A positive antibody test means that you have developed an immune response to the COVID-19 virus.

- **We aren't certain yet how much this immune response protects you from future infections.**
- **We also don't know if you could still spread the infection to others, even if you have antibodies.**

If you had a negative result on a COVID-19 blood antibody test:



A negative antibody test means that you have not developed an immune response to COVID-19.

However, it does not necessarily mean that you don't or didn't have a COVID-19 infection.

- **It usually takes 1 to 2 weeks to develop antibodies after the start of illness. Sometimes it can take weeks or even longer.**
- **Some people may never develop antibodies even if they had an infection.**

What to do next:

- **Follow-up with your doctor.** Your doctor may want to get a swab sample from you to do molecular testing (called PCR). This test may help show if you have a current COVID-19 infection or a previous one that is no longer active.
- **Continue to protect yourself and others against COVID-19 infections.** That means handwashing, social distancing and staying home when you are sick. It also means wearing a mask in public or when caring for others who are sick.

What to do next:

- **If you are not feeling well, please follow up with your doctors.** They may want to get a swab sample for molecular testing (called PCR).
- **It is still important for you to continue to protect yourself and others against COVID-19 infections.** That means handwashing, social distancing and staying home when you are sick. It also means wearing a mask in public or when caring for others who are sick.

If you have had a COVID-19 infection and want to donate blood plasma:

You may be able to donate blood plasma that could help others. If so, you will first need to be screened.

- If you have recovered from a COVID-19 infection, your plasma (the colorless part of your blood) may have substances that help others fight the infection.
- If you are interested in donating your plasma at the **Stanford Blood Center**:
 - Go to the blood center's website:
<https://stanfordbloodcenter.org/convalescent-plasma-from-recovered-covid-19-patients/>
 - Complete a short survey to see if you are eligible.

FDA disclaimer:

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- Negative results do not rule out SARS-CoV-2 (COVID-19) infection.
- Follow-up testing with a molecular diagnostic test should be considered to rule out infection.
- This antibody test result should not be used as the sole basis to diagnose or exclude SARS-CoV-2 (COVID-19) infection or to inform infection status.
- Positive results may be due to past or present infection with non-SARS-CoV-2 (COVID-19) coronavirus strains, such as coronavirus HKU1, NL63, OC43, or 229E