

This form is intended for use by facilities outside of Stanford (including UHA locations). If your facility has not previously submitted COVID-19 testing to Stanford, BEFORE sending samples, please complete the following:

[COVID-19 - Lab Intake Form](#)

**Patient Information**

<b>Patient Name</b> (Last)	(First)	<b>Date Of Birth</b>
<b>Referring Facility MRN</b>	<b>Sex</b> M <input type="radio"/> F <input type="radio"/>	<b>Patient's Phone Number</b> ( )
<b>Patient Address</b>	<b>City</b>	<b>State Zip Code</b>

*For Lab Use Only*

**BILL TO:**  
 PPO    HMO    Client    Medicare    Outpatient  
 Inpatient

**Insurance Info:** Attach a copy of front & back of Insurance card or face sheet. Technical (lab) and professional (M.D.) charges are billed separately.

**REQUIRED INFORMATION ICD Code(s) -**

**Requesting Physician**

<b>Physician Name</b>	
<b>Physician NPI #:</b>	<b>Submitter ID:</b>
<b>M.D. Phone No</b> (for reporting positive results)	<b>Fax No</b> (for reporting all results)

**Requesting Facility**

<b>Facility Name &amp; Address</b>	
<b>Phone No.</b>	<b>Fax No.</b>

**Physician Signature - REQUIRED**

Date & Time

(Name & Address, Fax & Phone)

**COPIES TO:**

**TESTING & SAMPLE INFORMATION:**

**COVID-19 Molecular PCR Test (LABSARSCOV2)**

**SOURCE & TYPE:**

- Nasopharyngeal Swab
- Nasal Midturbinate Swab
- Anterior Nares Swab
- Bronchoalveolar Lavage (BAL) fluid (1 mL) in sterile container
- Other \_\_\_\_\_

**COVID-19 Antibody IgG w/reflex to ACE2 Blocking Antibody (LABCOV2IGG)**

**COVID-19 Antibody IgM (LABCOV2IGM)**

**SOURCE & TYPE:**

- Plasma in a mint-top tube (lithium heparin, gel or no-gel tube)
  - *Required Volume (adult): 2 mL plasma*
  - *Minimum Volume (pediatric): 1 mL plasma*
- Note:** only 1 tube required if both IgG and IgM are ordered

<b>Sample Collection Date</b>	<b>Time</b>
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<b>Sample Collection Date</b>	<b>Time</b>
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**PCR SAMPLE COLLECTION & HANDLING GUIDELINES**

- Use flocked swabs
- Other swabs are acceptable\* EXCEPTIONS: Do not use calcium alginate swabs or swabs with wooden shafts, as they may contain substances that inactivate some viruses and inhibit PCR testing
- Place swab immediately into tube containing 2-3 ml of viral transport media (preferred), universal transport media, or buffered saline.

**SEROLOGY SAMPLE COLLECTION & HANDLING GUIDELINES**

- Plasma is stable at 2-8°C for up to 3 days.
- All samples must be centrifuged within 6 hours of collection.
- If sending whole blood, refrigerated (2-8°C) samples must be received within 3 hours of collection. Please expedite delivery to Stanford.

**SPECIMEN DELIVERY**

Stanford Health Care Clinical Laboratories  
3375 Hillview Avenue  
Palo Alto, CA 94304

**Sample(s) must be hand delivered to Front Desk Security by facility's courier services. No patient specimen drop-offs are allowed.**

**SPECIMENS ACCEPTED 24/7**

NOTE: This guidance covers testing performed at the Stanford Virology Lab for SARS CoV-2 PCR and is only intended for FACILITIES OUTSIDE OF STANFORD (including UHA). If your facility has not previously submitted COVID-19 testing to Stanford, BEFORE sending samples, please complete the Lab Intake Form.

[COVID-19 Lab Intake Form.](#)

## SPECIMEN REQUIREMENTS

### Upper Respiratory Tract Specimen

**Preferred Source:** Nasopharyngeal (NP) swab

**Acceptable Source:**

- Oropharyngeal swab - best if ordered with NP swab ( place both swabs in 1 tube)
- Anterior nares swab or nasal mid-turbinate swab ( consider for patients with contraindication or concern with obtaining NP swab)

#### ***Upper Respiratory Collection Guidelines***

- *Use flocked swab (preferred) for collection.*
- *Other swabs acceptable\* Exceptions: Do not use calcium alginate swabs or swabs with wooden shafts as they may contain substances that inactivate some viruses and inhibit PCR testing.*
- *Place swab immediately into tube containing 2-3 ml of viral (preferred) or universal transport medium; saline can be used if necessary\**

\*<https://www.fda.gov/medical-devices/emergency-situations-medical-devices/faqs-diagnostic-testing-sars-cov-2>

### Lower Respiratory Tract Specimen

**Acceptable Source:** 1 mL Bronchoalveolar Lavage (BAL) fluid. Submit in sterile container.

## HANDLING AND TRANSPORT INSTRUCTIONS

### **Specimen Handling**

- Specimen is stable for 72 hours
- Specimen must be kept at 2-8°C (refrigerated/cool) or frozen
- Specimen must be labeled with two patient identifiers
- Complete requisition, available here: [Requisition Form »](#)
- Form and specimen must be placed in a biohazard bag

### **Deliver Specimens to:**

**Stanford Health Care Clinical Laboratories**  
**3375 Hillview Avenue**  
**Palo Alto, CA 94304**

**Hours: 24 hours per day, 7 days per week**

**Sample(s) must be hand delivered to Front Desk Security by facility's courier services. No patient specimen drop-offs are allowed.**

## RESULTS & REPORTING

- Positive results will be called to Physician Phone Number on requisition. Only positive results will be called.
- Negative and positive result reports will be sent to Report Fax Number on requisition.
- Report results to patient according to your organization's policy.
- Ordering physician is responsible for reporting positive results to your facility who is responsible for reporting to the appropriate public health officials.

NOTE: This guidance covers testing performed at the Stanford Chemistry Clinical Lab for Blood Serology COVID-19 IgG w/reflex ACE2 Blocking Antibody and IgM Antibody and is only intended for FACILITIES OUTSIDE OF STANFORD (including UHA). **If your facility has not previously submitted COVID-19 testing to Stanford, BEFORE sending samples, please complete the following: [COVID-19 Lab Intake Form](#)**

## SPECIMEN REQUIREMENTS

**Specimen Type:** Blood plasma

**Blood Collection Tube Type:** Mint-top tube (lithium heparin, gel or no-gel tube)

**Required Volume (adult):** 2 mL plasma

**Minimum Volume (pediatric):** 1 mL plasma

### *Blood Collection Guidelines*

- All samples must be centrifuged within 6 hours of collection.
- If sending plasma, specimen is stable at 2-8°C for up to 3 days.
- If sending whole blood, samples must be received within 3 hours of collection.

## HANDLING AND TRANSPORT INSTRUCTIONS

### Specimen Handling:

- Specimen must be kept at 2-8°C.
- Specimen must be labeled with two patient identifiers
- Complete requisition, available here: [Requisition Form »](#)
- Form and specimen must be placed in a biohazard bag

### Deliver Specimens to:

Stanford Health Care Clinical Laboratories  
3375 Hillview Avenue  
Palo Alto, CA 94304

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**Sample(s) must be hand delivered to Front Desk Security by facility's courier services. No patient specimen drop-offs are allowed.**

## RESULTS & REPORTING

- All positive **SARS-CoV-2 IgG** results will include a reflex test called **SARS-CoV-2 ACE2 Blocking Antibody**
- Negative and positive result reports will be sent to Report Fax Number on requisition.
- Report results to patient according to your organization's policy.
- Please provide a copy of [Stanford Health Care COVID-19 Antibody Results Guidance](#) to every patient.

## Resources

CDC guidelines: <https://www.cdc.gov/coronavirus/2019-ncov/lab/guidelines-clinical-specimens.html>

FDA FAQs: <https://www.fda.gov/medical-devices/emergency-situations-medical-devices/faqs-diagnostic-testing-sars-cov-2>

# What You Need to Know About the Results of Your COVID-19 Antibody Blood Test

Thank you for agreeing to take an antibody blood test for the COVID-19 virus. These tests may make it possible for scientists to discover ways to manage the spread of the virus.

This is a sensitive test for antibodies in your blood that fight the COVID-19 virus. The test was developed by laboratory experts. It is important for you to understand, though, that it is a new test and a new virus, so we are still learning more about what the results mean.

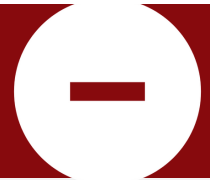
## If you had a positive result on a COVID-19 blood antibody test:



**A positive antibody test means that you have developed an immune response to the COVID-19 virus.**

- **We aren't certain yet how much this immune response protects you from future infections.**
- **The presence of blocking antibodies may provide a higher level of protection from COVID-19 infection.**
- **We also don't know if you could still spread the infection to others, even if you have antibodies.**

## If you had a negative result on a COVID-19 blood antibody test:



**A negative antibody test means that you have not developed an immune response to COVID-19.**

**However, it does not necessarily mean that you don't or didn't have a COVID-19 infection.**

- **It usually takes 1 to 2 weeks to develop antibodies after the start of illness. Sometimes it can take weeks or even longer.**
- **Some people may never develop antibodies even if they had an infection.**

## What to do next:

- **Follow-up with your doctor.** Your doctor may want to get a swab sample from you to do molecular testing (called PCR). This test may help show if you have a current COVID-19 infection or a previous one that is no longer active.
- **Continue to protect yourself and others against COVID-19 infections.** That means handwashing, social distancing and staying home when you are sick. It also means wearing a mask in public or when caring for others who are sick.

## What to do next:

- **If you are not feeling well, please follow up with your doctors.** They may want to get a swab sample for molecular testing (called PCR).
- **It is still important for you to continue to protect yourself and others against COVID-19 infections.** That means handwashing, social distancing and staying home when you are sick. It also means wearing a mask in public or when caring for others who are sick.

## If you have had a COVID-19 infection and want to donate blood plasma:

**You may be able to donate blood plasma that could help others. If so, you will first need to be screened.**

- If you have recovered from a COVID-19 infection, your plasma (the colorless part of your blood) may have substances that help others fight the infection.
- If you are interested in donating your plasma at the **Stanford Blood Center**:
  - Go to the blood center's website:  
**<https://stanfordbloodcenter.org/convalescent-plasma-from-recovered-covid-19-patients/>**
  - Complete a short survey to see if you are eligible.