



## Privileges in Otolaryngology- Head & Neck Surgery Service

Name:

### Instructions:

1. Click the **Request** checkbox to request a group of **Core Privileges**.
2. **Uncheck** any privileges you do not want to request in this group.
3. Individually check off any **Special Privileges** you want to request.
4. Sign form electronically and **submit with all required documentation**.

### Required Qualifications

**Otolaryngology Initial Core Criteria** Successful completion of an ACGME or AOA-accredited residency/fellowship in otolaryngology or foreign equivalent training.

**AND**

Current certification or active participation in the examination process leading to certification in Otolaryngology by the American Board of Otolaryngology or by the American Osteopathic Board of Ophthalmology and Otolaryngology or foreign equivalent training/board.

**AND**

Documentation or attestation of the performance of at least 50 otolaryngology surgical procedures during the past two years as the attending physician (or senior resident)

**FPPE**

FPPE CRITERIA LISTED BELOW. FPPE WILL BE ASSIGNED BY THE SERVICE CHIEF DURING THE APPROVAL PROCESS

**Assist Only**

Request	<p align="center"><b>Request all privileges listed below.</b>  <i>Uncheck any privileges that you do not want to request.</i></p>	Service Chief Rec
	Assist Only - Serving as Assist Only [CRITERIA - Initial - must meet initial Education/Training criteria above.	
	ONLY provide care of patients in the SHC Emergency Department, ASC, Cath Lab, Cancer Center or Endo Unit - requires Active or Courtesy Status at LPCH	

**Qualifications**

<b>Additional Information</b>	No Admitting privileges Must have primary surgeon in attendance for all procedures scheduled
<b>Renewal Criteria</b>	Maintain current certification or active participation in the examination process leading to certification in general surgery by the American Board of Surgery or the American Osteopathic Board of Surgery or foreign equivalent training/board Must maintain reappointment activity of 11+ per year

**FPPE**

Assist Only - Otolaryngology- Head & Neck Surgery

## OTOLARYNGOLOGY Core Privileges

Request	<i><b>Request all privileges listed below.</b></i> <i>Uncheck any privileges that you do not want to request.</i>	Service Chief Rec
	<b>Privileges included in the Core:</b>	
	Privileges to admit; evaluate; diagnose; perform history and physical; consult, provide non-surgical and surgical care to adult patients presenting with illnesses, injuries, and disorders of the head and neck affecting the ears, nose, facial skeleton, and respiratory and upper alimentary systems.	
	Privileges also include operative intervention - and related preoperative and postoperative care - of congenital, inflammatory, allergic, endocrine, neoplastic, degenerative, and traumatic states	
	Preparation, administration, and interpretation of subcutaneous and sublingual immunotherapy	
	Microsurgery of the ear, petrous bone, facial nerve, and related structures	
	Nasal and paranasal sinus surgery	
	Endoscopic sinus surgery	
	Maxillofacial surgery including the orbits, jaw, and facial skeleton	
	Aesthetic, plastic, and reconstructive surgery of the face, head, and neck	
	Resection of head and neck neoplasia	
	Surgery of the upper aerodigestive tract	
	Surgery of the thyroid, parathyroid, and salivary glands	
	Surgery of the lymphatic tissues of the head and neck	
	Head and neck reconstructive surgery relating to the restoration of form and function in congenital anomalies and head and neck trauma and neoplasms	
	Endoscopy of the airway (larynx, trachea, and bronchial tree), both diagnostic and therapeutic	
	Endoscopy of the upper digestive tract (nasopharynx, hypopharynx, esophagus), both diagnostic and therapeutic	
	Use of laser in otolaryngological and aesthetic surgery	
	Biopsies of head and neck area	
	Extraction of teeth incidental to tumor resection or repair of traumatic injury	
	Collagen injection; dermabrasion; minor excisions of cysts and moles; scar revisions	
	Harvesting graft material for reconstruction: (e.g. Skin, abdominal fat, fascia lata, sural nerve grafts)	

### Qualifications

<b>Renewal Criteria</b>	Minimum 11 Otolaryngology Core cases at SHC required during the past 2 years Maintain current certification or active participation in the examination process leading to certification in Otolaryngology by the American Board of Otolaryngology or by the American Osteopathic Board of Otolaryngology or foreign equivalent training/board.
-------------------------	---

FPPE - Area is managed by Medical Staff Office. Please make NO selections

Core - Otolaryngology- Head & Neck Surgery

## Special Privileges

**Description:** Must also meet Required Qualifications for Core Privileges

Request	<p align="center"><b>Request all privileges listed below.</b>  <i>Uncheck any privileges that you do not want to request.</i></p>	Service Chief Rec
	Administration of Sedation [CRITERIA - In accordance with Hospital Sedation Policy and completion of the SHC sedation exam taken every 2 years]	
	Admit, treat, evaluate or provide follow-up care for inpatients ages 14 years or younger [CRITERIA - Teaching appointment through Stanford School of Medicine required & qualified for LPCH Core privileges.]	
	Central Venous Catheter Insertion [CRITERIA - complete "Getting to Zero" educational module. Minimum 10 cases done in the past two years. Case log required - Initial only.]	
	Endoscopic thyroid/parathyroid surgery (includes all routes transoral, trans axillary, via facelift, neck incision, and other skin tunnel approaches) [CRITERIA - Initial - Completion of residency in Otolaryngology or fellowship training which includes at least five (5) cases of endoscopic thyroid/parathyroid surgery OR attestation of five (5) cases performed in practice. Renewal - Minimum 5 cases required]	
	Free flaps [CRITERIA - Initial - Fellowship training in Microvascular surgery. Renewal - Minimum 5 cases required at SHC]	
	Operative neurotology (posterior and middle fossa craniotomy) [CRITERIA - Initial - Fellowship training in neurotology. Renewal - Minimum 5 cases required at SHC]	
	Percutaneous gastrostomy [CRITERIA - Documented training in this procedure during residency or fellowship. Renewal - Minimum 5 cases required]	
	Robotic surgery [CRITERIA - Initial - 1) Intuitive two-day training course 2) Five (5) cases assisted by an approved surgeon 3) Ten (10) cases proctored by an approved surgeon. Renewal - Minimum 5 cases required]	
	Skull-base surgery [CRITERIA - Initial - Fellowship training in neurotology, head & neck oncology, or rhinology. Renewal - Minimum 5 cases required at SHC]	
	Stereotactic Radiosurgery [CRITERIA - Initial - 1) Accuray training course 2) Manufacturer's training course 3) Observe four (4) cases 4) Proctored for four (4) cases by Stanford Faculty 5) Letter from co-director of Cyberknife program and/or letter from Radiation Oncology Clinical Chief. Renewal - Minimum 5 cases required at SHC]	
	Surgery of the pituitary [CRITERIA - Initial - Fellowship training in rhinology. Renewal - Minimum 5 cases required at SHC]	
	Treatment of patients in outpatient clinics at Stanford Hospital & Clinics [CRITERIA -Teaching appointment to work in SHC outpatient clinics]	
	Use of fluoroscopy equipment (or supervision of other staff using the equipment) [CRITERIA - Valid Radiology Supervisor and Operator Certificate or Fluoroscopy Supervisor and Operator Permit Required]	
	Ultrasound of the head and neck [CRITERIA - Initial - Completion of the American College of Surgeons certificate course on ultrasound of the thyroid, neck parathyroid, and neck or its equivalent PLUS completion of 5 cases over the past 2 years -OR- Completion of 50 cases over the past 2 years. Renewal - Minimum of 50 cases required]	

**FPPE - Area is managed by Medical Staff Office. Please make NO selections**

Administration of Moderate Sedation  
 Central Venous Catheter Insertion

- Endoscopic thyroid/parathyroid surgery (Chart Review)
- Free flaps (Chart Review)
- Free flaps (Direct Observation)
- Operative neurotology (posterior and middle fossa craniotomy)
- Percutaneous gastrostomy
- Robotic surgery (Chart Review)
- Robotic surgery (Direct Observation)
- Skull-base surgery
- Stereotactic Radiosurgery (Direct Observation of first three (3) cases and reviewed treatment plan)
- Surgery of the pituitary (Chart Review)
- Surgery of the pituitary (Direct Observation)
- Ultrasound of the Head and Neck

**Acknowledgment of Applicant**

I have requested only those privileges for which, by education, training, current experience and demonstrated performance, I am qualified to perform, and that I wish to exercise at Stanford Hospital & Clinics. I also acknowledge that my professional malpractice insurance extends to all privilege I have requested.

I acknowledge I have met the minimum number of cases required as identified for privileges.

I understand that in exercising any clinical privileges granted, I am constrained by hospital and medical staff policies and rules applicable generally and any applicable to the particular situation.

By clicking on the "Submit" button below, I have electronically signed, dated and submitted this privilege request \_\_\_\_\_ Date \_\_\_\_\_

**Service Chief Recommendation - Privileges**

I have reviewed the requested clinical privileges and supporting documentation and make the following recommendation(s):

Privilege	Condition/Modification/Deletion/Explanation

Service Chief Recommendation - Proctoring Requirements

\_\_\_\_\_  
Service Chief/Designee - By clicking on the 'Submit' button below, I have electronically signed, dated and approved this privilege request

\_\_\_\_\_  
Date