I. PURPOSE

The purpose of this policy is to the process for ensuring that credentialing and recredentialing are conducted in a nondiscriminatory manner.

II. POLICY STATEMENT

Credentialing and recredentialing decisions are not based solely on an applicant’s race, ethnic/national identity, gender, age, sexual orientation or the type of procedure or patient in which the practitioner specializes and describe the steps for monitoring and preventing discriminatory practices during the credentialing/recredentialing processes.

III. PROCEDURE

Stanford Health Care and Lucile Packard Children’s Hospital Stanford’s procedure for monitoring and preventing discriminatory credentialing decisions include maintaining a heterogeneous credentialing committee and requiring those responsible for recredentialing decisions to sign a statement affirming that they do not discriminate.

A sub-committee of the Credentials Committee will review, on an annual basis, practitioner complaints about possible discrimination.

IV. DOCUMENT INFORMATION

A. Legal Authority/References
   1. NCQA Standards

B. Author/Original Date
   This Policy was authored by the Director, Medical Staff Services in October 2012

C. Gatekeeper of Original Document
   The Director, Medical Staff Services (or designee), who will be responsible for initiating its review and revision. The Policy will reside in the Credentials Policy and Procedure Online Manual.
D. Distribution and Training Requirements
   The distribution and training requirements for this Policy will be handled through the Credentials Department.

E. Review and Renewal Requirements
   This Policy will be reviewed and/or revised every three years or as required by change of law or practice.

F. Review and Revision History
   10/12; 11/15, 1/19