

<p><i>This policy applies to:</i> <i>Stanford Health Care</i> <i>Lucile Packard Children’s Hospital Stanford</i> <i>Stanford Health Care Tri-Valley</i></p>	<p>Last Approval Date: April 2025</p>
<p>Name of Policy: Supervision of Housestaff and Trainee Policy</p>	<p>Page 1 of 3</p>
<p>Departments Affected: All Departments</p>	

I. PURPOSE

To establish the process for supervision of residents, fellows, students, and other trainees at Stanford Health Care (SHC), Stanford Children’s Health (SCH) and Stanford Health Care Tri-Valley (SHCTV).

II. POLICY STATEMENT

It is the policy of Stanford Health Care Stanford Children’s Health and Stanford Health Care Tri-Valley to ensure that all housestaff and trainees treating patients at these facilities me appropriately supervised.

III. PROCEDURES

- A. Qualifications of Attending Physicians
 - 1. Only an attending physician with appropriate privileges on the, SCH, SHCTV and/or SHC Medical Staff will be permitted to supervise housestaff and trainees.

- B. Supervision of Housestaff and Trainees
 - 1. Housestaff are supervised by the attending physician. The attending physician has ultimate responsibility for patient care.
 - 2. Medical students are supervised by residents and/or fellows and/or attendings; PA students are supervised by PAs or attendings.
 - 3. All orders done by the PGY-1's me approved by the supervising resident or attending physician.
 - 4. The resident and the attending physician must complete a history and physical within twenty-four (24) hours if they are the primary physicians for the patients.
 - 5. At the time of discharge, a discharge summary is done. For patients with a hospital stay less than 48 hours, a note in the chart and discharge instructions must be filled out completely. For all other patients, a discharge summary must be completed and authenticated within 14 days.
 - 6. All significant changes in the status of the patient must be reported to the attending physician and indicated in the progress notes.
 - 7. The roles and responsibilities of residents and/or fellows on each

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service, unit, clinic or rotation are in the various academic departments and are located on the School of Medicine (SOM) Website for the respective departments.

IV. RELATED DOCUMENTS

- A. SHC, SCH and SHCTV Medical Staff Bylaws
- B. The Joint Commission Standards
- C. RRC Guidelines

V. DOCUMENT INFORMATION

- A. Legal Authority/References
 - 1. Ann Dohn
- B. Author/Original Date

Becky Blankenburg, M.D., M.P.H., Program Director, and Carrie Rassbach, M.D., Xiaolin Jia, M.D., Co-Program Director; Danielle Hendrickson, Co- Program Director; Debra Green, Director, Medical Staff and House Staff Services
- C. Gatekeeper of Original Document

Medical Staff Services
- D. Distribution and Training Requirements
 - 1. This policy resides in the Medical Staff Manuals of SHC, SCH and SHC-TV.
- E. Review and Renewal Requirements

This policy will be reviewed and/or revised every three years or as required by change of law or practice.
- F. Review and Revision History

Revised: 11/21/19
- G. Approvals

SHCTV Policy Committee- 12/19, 2/23
Medical Executive Committee (SHC, SCH and SHCTV) - 12/19, 3/23, 4/25
Board of Directors (SHC, SCH and SHCTV) – 12/19, 3/23, 4/25

This document is intended for use by staff of Stanford Health Care, Stanford Children’s Health and Stanford Health Care Tri-Valley.
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