

This policy applies to: <input checked="" type="checkbox"/> <i>Stanford Health Care</i> <input checked="" type="checkbox"/> <i>Lucile Packard Children's Hospital</i>	Date Written or Last Revision: Feb 19
Name of Policy: Supervision of Housestaff Policy	Page 1 of 3
Departments Affected: All Departments	

I. PURPOSE

To establish the process for evaluation and supervision of residents at Stanford Health Care (SHC) and Lucile Packard Children's Hospital (LPCH).

II. POLICY STATEMENT

It is the policy of Stanford Health Care and Lucile Packard Children's Hospital to ensure that all residents treating patients at these facilities are appropriately supervised and evaluated.

III. PROCEDURES

A. Qualifications of Attending Physicians

1. Only an attending physician with appropriate privileges on the LPCH and/or SHC Medical Staff will be permitted to supervise housestaff.

B. Evaluation System

1. All residents in training have evaluations of their performance on each rotation at LPCH and SHC. These evaluations are done in Med Hub at the end of each rotation by the attending physician. Results of the evaluations are made available to the resident through the academic departments. Feedback is given regarding the evaluation at the end of the rotation. Biannually these evaluations are printed and reviewed with the resident as part of a required meeting with the Program Director and/or the Associate Program Director to review each residents clinical performance and career goals.
2. Marginal performance or poor evaluations are handled by the program director in coordination with the attending physician. We follow due process according to Policies and Procedures of the Office of Graduate Medical Education at Stanford Health Care.
3. The attending physician will complete the evaluation based upon the learning objectives of each rotation.

C. Supervision of Residents in Training

1. Residents are supervised by the attending physician, who has ultimate responsibility for patient care.

This policy applies to: <input checked="" type="checkbox"/> <i>Stanford Health Care</i> <input checked="" type="checkbox"/> <i>Lucile Packard Children's Hospital</i>	Date Written or Last Revision: Feb 19
Name of Policy: Supervision of Housestaff Policy	Page 2 of 3
Departments Affected: All Departments	

2. PGY-1 residents work directly under the supervision of the PGY 2 residents or above who report to the attending physician.
3. All orders done by the PGY-1's are approved by the supervising resident or attending physician.
4. The resident and the attending physician must complete a history and physical within twenty four (24) hours if they are the primary physicians for the patients.
5. At the time of discharge, a discharge summary is done. For patients with a hospital stay less than 48 hours, a note in the chart and discharge instructions must be filled completed. For all other patients, a discharge summary must be completed and authenticated within 14 days.
6. All significant changes in the status of the patient must be reported to the attending physician and indicated in the progress notes.
7. The roles and responsibilities of residents on each service, unit, clinic or rotation are in the various academic departments and are located on the School of Medicine (SOM) Website for the respective departments.

IV. RELATED DOCUMENTS

- A. LPCH and SHC Medical Staff Bylaws
- B. The Joint Commission Standards
- C. RRC Guidelines

V. DOCUMENT INFORMATION

- A. Legal Authority/References
 - 1.
 - 2.
- B. Author/Original Date
Madelyn (Lynn) Kahana, M.D. Program Director, Debra Green, Director, Medical Staff and House Staff Services
- C. Gatekeeper of Original Document
Medical Staff Services
- D. Distribution and Training Requirements
 1. This policy resides in the Medical Staff Manuals of SHC and LPCH.
- E. Review and Renewal Requirements

This policy applies to: <input checked="" type="checkbox"/> <i>Stanford Health Care</i> <input checked="" type="checkbox"/> <i>Lucile Packard Children's Hospital</i>	Date Written or Last Revision: Feb 19
Name of Policy: Supervision of Housestaff Policy	Page 3 of 3
Departments Affected: All Departments	

This policy will be reviewed and/or revised every three years or as required by change of law or practice.

F. Review and Revision History

Revised: 5/01, 5/04, 2/10, 12/15

G. Approvals

LPCH Policy Committee – 3/10, 2/13, 12/15, 1/19

Medical Executive Committee (SHC and LPCH) – 4/00; 6/02, 3/10, 3/13, 12/15, 2/19

Board of Directors (SHC and LPCH) – 4/00; 6/02, 3/10, 3/13, 12/15, 2/19

This document is intended for use by staff of Lucile Packard Children's Hospital.
No representations or warranties are made for outside use.
Not for outside reproduction or publication without permission.